



GOVERNMENT OF SIKKIM
EDUCATION DEPARTMENT

TASHILING, GANGTOK - PIN 737 101

O.O. No 507/Edm/Ho

Dated: 12/06/2020

OFFICE ORDER

In terms of Rule 57 of the Sikkim Financial Rules 1979, **Shri Anil Raj Rai, SCS, Secretary**, is hereby declared as Head of Office. He shall function as Controlling Officer in terms of Rule 2(xii) of the SFR, 1979 for the Department/Division/Office of: **Education Department, Head Office Establishment.**

While exercising the power of Head of Office, he shall be personally responsible for strict compliance of the provisions contained in the Sikkim Financial Rules, 1979 with special reference to the Rules 46, 50 and 83; Sikkim Travelling Allowance Rules, 1980; Sikkim Services (Medical Facilities) Rules; General Provident Fund (Sikkim Services) Rules, 1984 and all other rules and guidelines issued by the Competent Authority from time to time.

- He shall be personally responsible for timely adjustment of advances.

This is issued with the concurrence of the Finance, Revenue and Expenditure Department vide letter No: **25/Fin/Adm dated 10-06-2020.**

BY ORDER

Sd/-
Addl. Chief Secretary
Education Department

Memo No 1-7/Edm/Ho

Dated: 12/06/2020

Copy to:

1. Shri Anil Raj Rai; SCS, Secretary,
2. Addl. Chief Secretary, Education Department,
3. Secretary, D.O.P,
4. Secretary-cum-Controller of Accounts, Finance Department, Gangtok.
5. Director, Treasury Pay & Accounts Office, (Head Quarter), Gangtok.
6. All Directors/Section Head, Education Department,
7. Accountant General, Sikkim, Gangtok,
8. File & Guard file

Sudhakar
Joint Secretary (HQ)
Education Department