



HUMAN RESOURCE DEVELOPMENT DEPARTMENT
GOVERNMENT OF SIKKIM
TASHILING - 737103

Ref. No. 52/Exam/HDD-

Dated: 16.09.2017.

CIRCULAR

Taking into account the rising cases/instances of crime against children throughout the country, it has become imperative to initiate certain safety measures. Therefore, the following directives are hereby issued to all the Educational Institutions in Sikkim for strict compliance:-

- i. All staff members, both teaching and non-teaching should undergo police verification in order to verify their credentials if not done already.
- ii. No unauthorized person should be allowed to enter the school/ college premises and conduct any commercial activities.
- iii. Visitors register should be kept at the entrance of the institutions and should be properly maintained.
- iv. Construction workers if any, should be verified and authorized by the agency or concerned contractor and their police verification done. The list should also be submitted to the institutional head.
- v. Proper name plates should be worn by all the teaching and non-teaching members during the working hours for easy identification.
- vi. A committee should be constituted immediately for the purpose of ensuring safety and security of children headed by the heads of the Institutes. This committee should be responsible for organizing awareness camps regarding crime against children, safety measures and legal rights, etc.
- vii. Child helpline or office number of the commission for protection of child rights and contact number of nearby police outpost also should be displayed at prominent places of their respective premises for emergency.
- viii. The Heads of the Institutes should be always vigilant and alert.
- ix. Compliance report should be submitted to the Director (Exam/ Scholarship) within a month of issue of this circular.

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