



**EDUCATION DEPARTMENT
GOVERNMENT OF SIKKIM
GANGTOK**

Email: sikkimhrdd@gmail.com

Website: www.sikkimhrdd.org

Employment Notice No: 242/ADM/EDN

Dated: 21.10.2024

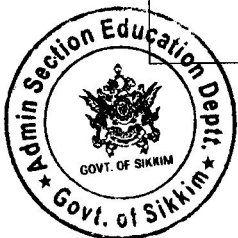
Applications are invited for filling up of **01 (One)** post of Director, Model Schools under Education Department, Govt. of Sikkim from dynamic, experienced and qualified Officers of Indian Army on deputation basis as per the following details: -

Position	Number of Post	Place of Posting
Director	01(One)	Sikkim

The deputation will initially be for a period of 3 years (extendable by 01 years) on the basis of the recommendations made by the selection committee constituted under the chairmanship of the Chief Secretary, Govt. of Sikkim.

Essential qualifications and experience required for the post of Director; Model Schools are detailed hereunder:

Scale of Pay	Pay of the deputation officer shall be admissible while protecting salary as per the last pay certificate received from parent department of the officer.
Mode of Recruitment	Deputation basis
Eligibility conditions	<p>Applicants serving in the Indian Defence Forces, should be a domicile of Sikkim and holding analogous post of level 13 of 7CPC on regular basis or holding minimum 10 years of regular service in posts at level-12 or 12 A of 7 CPC.</p> <p><u>Essential Qualification</u> The applicant should possess two years full time Post Graduate Degree from a UGC recognized university.</p> <p><u>Desirable Qualification</u> The applicant should have done deputation with Central Govt. earlier.</p> <p><u>Experience</u> 1. At least 10 years of total professional experience in middle/ senior level administrative posts. 2. Experience in Management of School/ Educational institute will be preferred.</p> <p><u>AgeLimit</u> Maximum limit of 50 years as on last date for receipt of applications. (date of determining the age limit and experience shall be the closing date for receipt of application).</p>



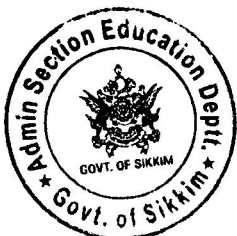
<p>Application Process:</p>	<p>Application through Proper Channel: Currently serving applicants should apply through proper channel. If NOC is not submitted along with the application, it has to be submitted at the time of the interview.</p> <p>Screening of applications will be based on qualification, age, academic record and relevant experience. Education Department, Govt. of Sikkim reserves the right to fix higher threshold of qualification and experience for screening and limiting the number of candidates for personal interview. Only shortlisted candidates shall be invited for the interview. Mere submission of the application, does not guarantee an applicant to be qualified for the final rounds of interview. The selection shall be purely based on the highest qualification and experiences as deemed suitable by the selection and screening Committee for the post.</p>
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The last date of submission of applications is **21st November, 2024**

- You are requested to refer to website www.sikkimhrdd.org for further notifications regarding this advertisement.
- **Duration of Deputation:** The period of deputation will be 3 years extendable by one more year if required with the consent of the parent organization. The applicant has to mandatorily draw salary from Govt. of Sikkim during the deputation period.
- The applications of the willing and eligible officials whose services can be spared on their selection may be sent to the email duly recommended by the Head of Office/ Department with attested copies of the ACRs/ Dossiers/APAR for the last 5 years, No Objection Certificate (NOC), Integrity and Vigilance Clearance Certificate, proof of Qualification & Proof of Experience to postal address: Additional Chief Secretary, Education Department, Govt. of Sikkim, Secretariat, Gangtok-737102. The candidates are advised to submit the advance copy of application by email to sikkimhrdd@gmail.com. Incomplete applications will be rejected summarily. Education Dept., Govt. of Sikkim will not be responsible for any postal delay.

General instructions to applicants:

1. The above appointment would be on deputation vacancy available at Education Dept. Govt of Sikkim subject to the extant policy. The selected candidate will be appointed against a deputation post.
2. Selection process will be through Personal Interview. The Department reserves the right to change/ modify the selection process at any time, during the process, at its discretion. The decision of the dept. will be final and binding.
3. If NOC is not submitted along with the application, it has to be submitted at the time of interview.
4. During deputation the candidate will be bound by the rules and regulations of Govt. of Sikkim.
5. All queries pertaining to recruitment including selection process should be addressed to the dept. through email to sikkimhrdd@gmail.com with mail subject as "Post Code –Director".
6. Applicants are advised to ensure, before applying, that they possess the minimum essential qualification, pay scale and experience laid down for the post.



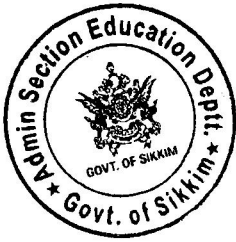
7. The vacancy indicated in the notification is tentative. Education Dept, Govt. of Sikkim reserves the right NOT to fill the post advertised, if it so desires.

8. The prescribed Essential Qualification, Experience and Eligibility Criteria indicated are bare minimum; mere possession of the same will not entitle applicants to be called for the personal interview. Where number of applications received in response to the advertisement is large the dept. may restrict the number of applicants to be called for personal interview to a reasonable limit, on the basis of academic performance, appraisals, qualification, and experience higher than minimum prescribed in the advertisement. Therefore, applicants should furnish the details of all qualifications/experience possessed in the relevant field, over and above (if any) the minimum qualifications/experience prescribed along with documentary evidences.

9. In case of any disputes that may occur in the process of selection, the decision of the Dept. shall be final and unquestionable.

Sd/-

**Additional Chief Secretary,
Education Department,
Govt. of Sikkim**



[Handwritten Signature]
21/10/24
**Additional Secretary (Adm)
Education Department
GOVT. OF SIKKIM
Education Department
Govt. of Sikkim**